

# SAFETY MEETING

Company Name: Superior Waterproofing Job Name or #: \_\_\_\_\_ Date: \_\_\_\_\_

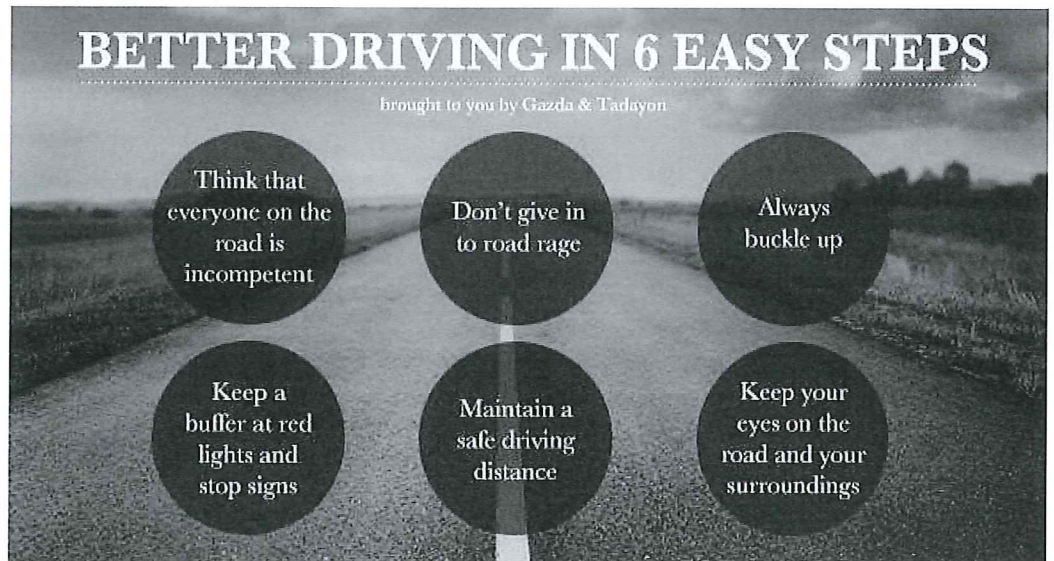
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## DEFENSIVE DRIVING

The holidays are a time of travel for a lot of Americans. The following safety tips will help to ensure you arrive on time and able to enjoy your holiday. Driving defensively means keeping your eye on the "other guy", while taking responsibility for yourself and your actions. According to the U.S. Department of Transportation there are over 200 million vehicles registered in the United States and that number continues to grow. Exercising caution every time you get behind the wheel is becoming more and more important. Here are a few things to keep in mind:

- Never leave the driveway without securing your seatbelt and making sure all of your passengers do the same. (State Law)
- Allow sufficient time to get where you're going.
- Don't tailgate, if someone is tailgating you, move over and let them pass. Don't be a victim of "road rage".
- Always use your turn signals.
- Drive with extra caution in fog, rain, snow or ice. Increase the distance between yourself and other vehicles.
- Turn your headlights on if your wipers are on. (State Law)
- Stay alert for animals wandering onto the road especially in the evening and early morning hours.
- Move to the right and slow down or stop for emergency vehicles. Approach any accident or motorist on the shoulder with caution.
- Slow down in construction zones and obey signs and flag persons. Watch out for workers and equipment.
- Large trucks – never pull out in front of a truck or cut a truck off in traffic. Stay out of his/her **NO ZONE**. If you can't see the driver's face in the truck's side view mirror, he cannot see you.
- Driving safely is your number one responsibility. Keep distractions to an absolute minimum. Switch your cell phone to hands-free mode or pull over.



**WHAT UNSAFE OPERATIONS DID YOU FIND ON YOUR JOBSITE THIS WEEK?** \_\_\_\_\_

**What Corrective action was taken?** \_\_\_\_\_

Meeting Attended By \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_